AMERICAN HEALTH LAW ASSOCIATION

VOLUNTEER LEADERSHIP POSITION

AHLA Board of Directors

SUMMARY

The American Health Law Association (AHLA) Board of Directors oversees the Association's policies, procedures, and activities. Directors are eligible to serve a maximum of two terms (an initial two-year term and a renomination to a second three-year term) and meet in person twice yearly, with at least two additional virtual meetings. The Board works through committees focused on Education, Finance, Governance, and Membership, Inclusion, Diversity, Equity, and Accessibility.

Board members are elected to serve the Association and its members by investing their time, expertise and efforts to assist in the effective stewardship of the Association. Through active engagement and participation at Board and Association events, Board members work collaboratively with the Board of Directors, Executive Committee, Association staff, committees and councils, volunteers, and members to address industry issues and develop goals, strategies, policies, plans and budgets that ensure the Association is successful, growing and serving its mission.

Board members are the Association's fiduciaries who also assist in the development of sound, ethical and legal governance and financial management policies.

KEY RESPONSIBILITIES

Governance and Oversight:
Ensuring the organization operates ethically, legally, and in the best interest of the Association.

Strategic Planning:
Developing and ensuring implementation of the organization's long-term goals and objectives.

Financial Oversight:
Reviewing financial statements, approving budgets, and ensuring responsible use of funds.

Legal and Regulatory Compliance:
Ensuring the organization adheres to all applicable laws and regulations.

Stakeholder Representation:
Representing the organization's interests to members, shareholders, customers, employees, and the public.

ADDITIONAL RESPONSIBILITIES

- Prepare for, attend, and conscientiously participate in board meetings and committees.
- Contribute to the recruitment and onboarding of new board members.
- Ensure effective communication and transparency within the organization.
- Monitor the organization's performance and suggest corrective action when necessary.
- Follow the organization’s bylaws, policies, and board resolutions
- Sign an annual conflict-of-interest disclosure and report activities during the year as necessary, as well as disclose potential conflicts before meetings and actual conflicts during meetings.
- Maintain confidentiality about all internal matters of the organization.

- **TERM:** Serve a maximum of two terms (an initial two-year term and a second three-year term). There is no presumption of re-election for any director following completion of their initial term.