

VOLUNTEER LEADERSHIP POSITION

The At-large Nominating Committee member is a volunteer-leadership position

SUMMARY

The purpose of the Nominating Committee is to engage in the evaluation process of candidates to recommend to the Board of Directors for AHLA director, officer, and other appointed and elected positions. The At-large member serves a one-year, non-renewable term and meets in person once, with additional virtual meetings. The estimated time commitment for this role is approximately 20 hours and the committee meets periodically from September through April. Travel to attend any scheduled in-person meeting(s) is preferred but not required. The Committee may make recommendations to the Governance Committee about changes or improvements to the nominating process.

KEY RESPONSIBILITIES

- A de-identified independent review of each Candidate Information Form (with the exception of President-Elect Designate) against an agreed-upon rubric by each member of the Nominating Committee, to identify qualified individuals to serve as directors, officers and members of the subsequent Nominating Committee.
- Recommend to the Board a slate of nominees for such positions.
- In consultation with the Fellows Coordinating Council, recommend to the Board a slate of qualified individuals for election as Fellows of the Association.
- Recommend to the Board qualified individuals to fill any director or officer vacancy that may arise other than at the time of the Annual Meeting.
- Maintain confidentiality about all matters discussed.

COMPOSITION:

The Nominating Committee is comprised of seven (7) voting members (agreeing to be disqualified from any nomination while serving on the Committee.) The members include the President, who shall serve as its Chair, the President-Elect, the President-Elect Designate, the last two Past Presidents, one (1) At-Large member drawn from the Board of Directors, and one (1) At-large member drawn from the membership.

TERM: One-year, non-renewable